

**Privacy Notice – The Right to be Safe- preventing and responding to child sexual abuse and exploitation in Wales**

**PRIVACY NOTICE**

The Safeguarding and Advocacy Policy team in Welsh Government is presenting a remote digital conference and learning event on the afternoon of 18 November as part of National Safeguarding Week 2021.

The data collected as part of the Smart Survey will be used for the purpose of processing and enabling you to attend / participate in the Right to be Safe- preventing and responding to child sexual abuse and exploitation in Wales event.

**What personal data do we hold and where do we get this information?**

Personal data is defined under the UK General Data Protection Regulation (UK GDPR) as ‘any information relating to an identifiable person who can be directly or indirectly identified by reference to an identifier’.

As Data Controller, the Welsh Government will share a link to an expression of interest form to take part in the event via the Welsh Government safeguarding and advocacy mailbox.

If you wish to take part in the event, you will need to complete an expression of interest form with your contact details and preferences for involvement in the event.

The form will ask for the following personal information:

- Name
- Job Title
- Organisation
- Email Address
- Language preference

Welsh Government will then email you the link to the event itself.

Whilst the Welsh Government Safeguarding and Advocacy team will know your name, you not be visible to any of the other attendees in the event. This will provide a level of anonymity from the other participants in the event.

**Who do we share your information with?**

Welsh Government will not share your data with anyone else.

### What is the lawful basis for using your data?

The lawful basis for processing information in this data collection exercise is our public task; that is, exercising our official authority to undertake the core role and functions of the Welsh Government.

### How secure is your personal data?

Personal data provided to Welsh Government is held on secure servers, and for this event, a folder has been created that has access restricted only to the immediate Safeguarding and Advocacy team. Your contact details and any personal data you choose to provide will be stored in this restricted folder.

When conducting surveys, the Welsh Government use a survey software programme called Smart Survey. We have ensured that Smart Survey is UK GDPR compliant and meets our expectations in terms of the security of any data collected via the software (e.g. all data is processed within the EEA).

### How long do we keep your personal data?

Any personal data not already removed during data processing will be deleted by the Safeguarding and Advocacy team three months after the event. This includes your contact details.

### Individual rights

Under UK GDPR, you have the following rights in relation to the personal information you provide as part of this research specifically you have the right:

- To access a copy of your own data;
- For us to rectify inaccuracies in that data;
- To object to or restrict processing (in certain circumstances);
- For your data to be 'erased' (in certain circumstances); and
- To lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection.

If you have any further questions about how the data provided as part of this event will be used by the Welsh Government or wish to exercise your rights using the UK General Data Protection Regulation, please contact:

Name: Dr Sam Clutton

E-mail address: Sam.clutton@gov.wales

The Welsh Government's Data Protection Officer can be contacted at:

Welsh Government, Cathays Park, Cardiff, CF10 3NQ, Email:  
DataProtectionOfficer@gov.wales.

The contact details for the Information Commissioner's Office are:

Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Phone: 01625 545 745  
or 0303 123 1113. Website: [www.ico.gov.uk](http://www.ico.gov.uk)